

Invitation of Exchange Students for Spring Semester, 2022 (Chung-Ang University, Republic of Korea)



Centennial Building (Bldg. #310)

Dear Partners,

Warm Greetings from Chung-Ang University in the Republic of Korea!

I am pleased to inform you of our nomination and application procedures for incoming exchange students to Chung-Ang University. The number of students, conditions of the exchange, and important dates are described below.

1. Available Number of Exchange Student(s): Agreed number per semester based on mutual exchange student agreement.

* Please, contact our office in advance if you would like to send more students beyond the agreed exchange student quota per semester.

2. Condition: Tuition Fee Waiver (or tuition fee-paying if agreed upon)

3. Campus: Seoul and Anseong Campus. The campus is designated depending on your students' desired major. Please refer to the first part of the attached fact sheet.

* Exchange Students are responsible for airfare, alien registration fee, and monthly living expenses which includes meals, textbooks, insurance, and other personal expenses.

4. Study Period:

* One Semester (Spring semester, 2022 only): March 1st, 2022 ~ June 20th, 2022

* Two Semesters (Spring semester, 2022 and Fall semester, 2022): March 1st, 2022 ~ December 21st, 2022

5. Nomination Deadline: October 31st, 2021 (Please, use our official nomination form)

* I have attached the nomination format for your students, so please complete the form and send it back to us by **October 31st, 2021** before your students apply through the online application system. *All exchange students need to be nominated by the office of international affairs at their home university.*

* After reviewing the nomination form from you, we will provide the IDs and PWs of approved students to the University coordinator's e-mail before the online application period starts.

6. Online Application: November 5th~15th, 2021

7. Online Application Deadline: November 15th, 2021

8. Courses Offered in English

Please refer to the link below - a list of courses offered in English (from Fall 2020 to Spring 2021).

https://drive.google.com/file/d/1WPtMWvOTfhuU6Sxtgjmc3mFcFJRzw_Db/view?usp=sharing

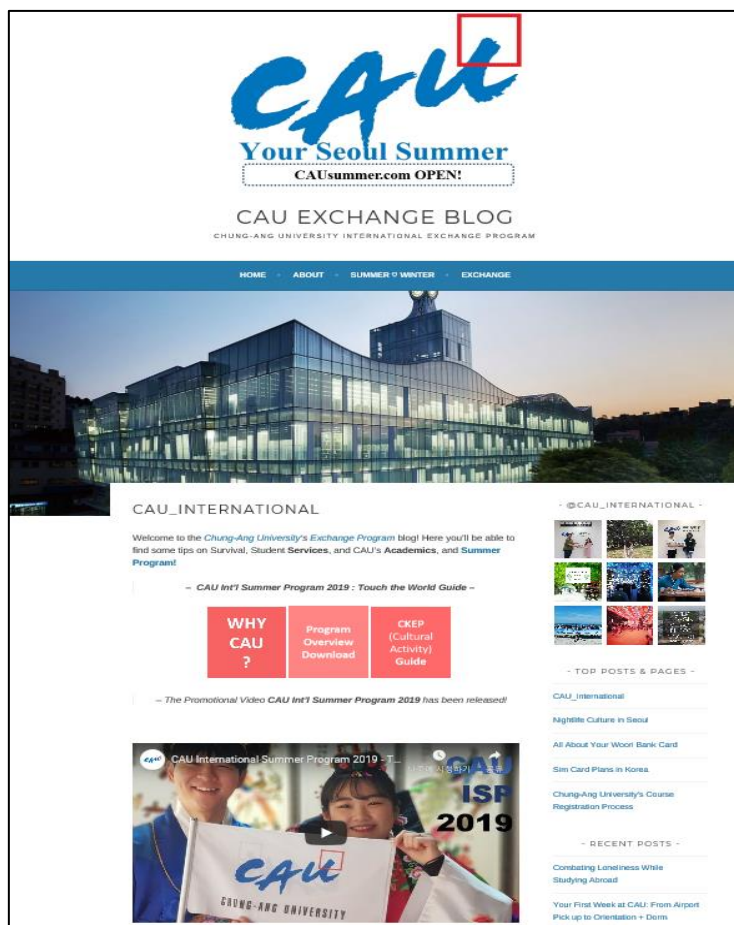
Please note this is only to be used as a reference. The final, official list of courses will be available through the online course registration system (Portal system) approximately 1 month before the beginning of lectures.

9. CAU Korea Exploration Program (CKEP)

CAU hosts 3 to 4 cultural activities per semester for exchange students to participate in, called “CAU Korea Exploration Program (CKEP)”. It costs approximately 300 USD for each student per semester, however, we are happy to mention that we offer a 100% discount on CKEP program to your students. These events can vary from baseball game outings to harvesting strawberries or making kimchi, Korea’s national side dish.

* Please note that CKEP events were cancelled during the COVID-19 pandemic.





10. CAU-EX blog service

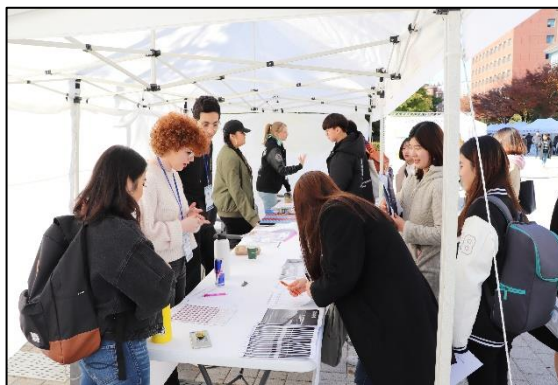
We provide a service exclusively for our exchange students. It includes very useful information such as: Must-have mobile applications in Korea, enjoyable places to visit in Korea, how to use the services of the library, available clubs at CAU, and more.

11. Global Fair

Every October, CAU promotes our partner universities for our students to study abroad at during an event called the Global Fair. In the fall of 2020, this Global Fair was held online due to the COVID-19. Similarly, this fair will be held online in Fall 2021. We have included a video and some photos of our previous Global Fairs.

* Online Global Fair 2020: <https://youtu.be/QI5NmNPjicU> <https://youtu.be/NLevKbNYtgg>

* Global Fair 2019: <https://youtu.be/rU2k0NvWAGQ>



The below is our Post Address in case you need to send a package to CAU

- Office of International Affairs, Chung-Ang University (Seoul Campus) Bldg. #201, 1st floor,
84 Heukseok-Ro, Dongjak-gu, Seoul, Republic of Korea (Postcode: 06974)

If you need further information, feel free to contact us.

Sincerely,



Kyoungbin (Chloe) Lee

Head of Inbound Program

Program Coordinator for Americas, Oceania, Asia (except for mainland China, Hong Kong, Macau, and Taiwan)

Office of International Affairs

Chung-Ang University

Contacts

Inbound Matters (From Partner to CAU): inbound@cau.ac.kr

Outbound Matters (From CAU to Partner): outbound@cau.ac.kr

Other Matters including Partnership and Protocols: international@cau.ac.kr



Mailing address: Office of International Affairs, Chung-Ang University (Seoul Campus) Bldg. #201, 1st floor,
84 Heukseok-Ro, Dongjak-gu, Seoul, Republic of Korea (Postcode: 06974)

Chung-Ang University FACT SHEET

UNIVERSITY INFORMATION

Name of University	Chung-Ang University
Available Colleges for International Exchange Program	Humanities, Social Sciences, Education, Natural Sciences, Biotechnology, Engineering, ICT Engineering, Software, Business & Economics, Art, Sport Sciences, Art & Technology
University Website	https://neweng.cau.ac.kr/index.do (CAU) https://oia.cau.ac.kr/main.php (Office of International Affairs)
Campus Location	Seoul, Anseong
Campus Map	https://neweng.cau.ac.kr/cms/FR_CON/index.do?MENU_ID=270
Exchange Students Blog	https://cauexchange.blog/
Course Information	More than 900 courses click here
Course Syllabus	http://cautis.cau.ac.kr/TIS/websquare/websquare.html?w2xPath=%2FTIS%2Fstd%2Fusk%2FsUskSif005_eng.xml
Partner Universities	Over 600 global partners as of October 2021

ACADEMIC INFORMATION

Academic Calendar	* Please note that the calendar is subject to change. All changes will be notified beforehand.																																							
	Exchange Terms	Spring	March ~ June (16 weeks)																																					
		Fall	September ~ December (16 weeks)																																					
	Course Registration Periods	Spring	Late January (1 st), Late February (2 nd), The first week of March (3 rd)																																					
		Fall	Late July (1 st), Late August (2 nd), The first week of September (3 rd)																																					
	Arrival/Dormitory Check-in	Spring	Late February ~ Early March																																					
		Fall	Late August ~ Early September																																					
	Mandatory Orientation	Spring	Late February ~ Early March																																					
		Fall	Late August ~ Early September																																					
	Grade Release	Spring	Late June ~ Early July																																					
Fall		Late December ~ Early January																																						
Term Breaks	Spring	Late June ~ August																																						
	Fall	Late December ~ February																																						
College/School Restrictions	The following colleges and schools are restricted to degree-seeking students and therefore are not available for international exchange students. - School of Medicine - School of Pharmacy - School of Nursing - School of Law - Graduate School *All Graduate School Programs are not available except GSIS (Graduate School of International Studies) and MBA.																																							
Language of Instruction	English or Korean (Some courses available in Chinese, French, Japanese, German, etc.)																																							
Credit and Grading System	<table><tr><td></td><td>A+</td><td>A</td><td>B+</td><td>B</td><td>C+</td><td>C</td><td>D+</td><td>D</td><td>F</td></tr><tr><td>Percent (%)</td><td>100-95</td><td>94-90</td><td>89-85</td><td>84-80</td><td>79-75</td><td>74-70</td><td>69-65</td><td>64-60</td><td>Failure</td></tr><tr><td>GPA (/4.5)</td><td>4.5</td><td>4.0</td><td>3.5</td><td>3.0</td><td>2.5</td><td>2.0</td><td>1.5</td><td>1.0</td><td>0</td></tr></table>											A+	A	B+	B	C+	C	D+	D	F	Percent (%)	100-95	94-90	89-85	84-80	79-75	74-70	69-65	64-60	Failure	GPA (/4.5)	4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0
	A+	A	B+	B	C+	C	D+	D	F																															
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NOMINATION AND APPLICATION PROCESS

Nomination and Application Deadlines	<table><tr><th>Semester</th><th>Nomination Deadline</th><th>Online Application</th></tr><tr><td>2022 Spring (2022 Mar ~ Jun)</td><td>October 31st, 2021</td><td>November 5th ~ 15th, 2021</td></tr><tr><td>2022 Fall (2022 Sep ~ Dec)</td><td>April 30th, 2022</td><td>Mid May, 2022 (TBD)</td></tr></table>	Semester	Nomination Deadline	Online Application	2022 Spring (2022 Mar ~ Jun)	October 31 st , 2021	November 5 th ~ 15 th , 2021	2022 Fall (2022 Sep ~ Dec)	April 30 th , 2022	Mid May, 2022 (TBD)
	Semester	Nomination Deadline	Online Application							
	2022 Spring (2022 Mar ~ Jun)	October 31 st , 2021	November 5 th ~ 15 th , 2021							
2022 Fall (2022 Sep ~ Dec)	April 30 th , 2022	Mid May, 2022 (TBD)								
Before Application	A formal nomination sheet that the partner university (office in charge of International Exchange) receives from Chung-Ang University must be filled out and sent back by email to the Office of International Affairs (OIA) at Chung-Ang University until the nomination deadline. In other words, students must first be nominated by the office in charge of International Exchange at their home universities in order to apply for CAU's exchange program.									
Application Procedures	1. Be nominated by home university's International Exchange Office									
	Nomination from partner should be sent to inbound@cau.ac.kr using the CAU nomination form .									
	2. Submit Online Application									
	The nominated student approved by CAU and the partner university should fill out and submit an online application at: https://mportal.cau.ac.kr/std/uhs/sUhsExs002/index.do									
	* Please note that the above online application web page will only be available during the Online Application period.									
	* The online application system has been designed for Google Chrome, although it should be compatible with other browsers. If your student is not able to complete the online application using a different browser, we recommend that they complete the application using Internet Explorer.									
	* Required Additional Documents for our Online Application system (All documents should be written in English . Please scan the documents and upload the files onto your online application. Please double-check that your scanned file is legible.)									
	1) Official Academic Transcript from Home University									
	2) Valid Copy of Passport: All information, including personal information and the code on your passport should be shown on the scanned page. Also, the expiry date should cover the whole study period . Invalid passports can lead to visa issuance problems.									
	3) Financial Statement (Official document provided by the bank. Other documents are not allowed. We recommend that your financial statement clearly states the USD equivalent of your bank balance.) Please ask your home university's International Office to send the original copy via courier to CAU. a. For exchange students, more than 12,000 USD in balance for one year / 6,000 USD in balance for one semester) b. For fee-paying students, more than 20,000 USD in balance for one year / 10,000 USD in balance for one semester * The required amount is subject to change according to the actual living cost every year. * If your home university pays for your tuition fee to CAU, then you only need to submit your financial statement based on the exchange students' standards.									
4) Digital Passport-size Photo (Image File) with the following specifications a. Size: 3.5cm x 4.5cm b. Color photograph of face, front view, on white background, taken within the past six months										
※ The Certificate of Admission will not be issued in the absence of any of the above documents.										
3. Receive a Certificate of Admission and Business Registration certificate from CAU										
4. Use the documents that you received to obtain a D-2 visa										

Acceptance and Visa Procedures	After being accepted by CAU, students are responsible for obtaining their own visas. Students must contact and visit the Korean embassy or consulate in their home countries in order to apply for visa. Please keep in mind that students will need to prepare the necessary documents – visa application form, passport, etc. – for themselves beforehand. * For students from the following 26 countries, you may be requested by the consulate to prepare additional documents regarding your financial situation: Bangladesh, Cameroon, China, Egypt, Ethiopia, Ghana, Guinea, Kazakhstan, Kyrgyzstan, India, Indonesia, Iran, Mali, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uganda, Uzbekistan, Vietnam									
About Student Visa (D-2)	1. All students should arrive to Korea with a single-entry Student Visa (D-2) that has a period of three months. Students must obtain their Student Visa (D-2) at least one month before the semester begins. Without a proper Student Visa (D-2), students cannot study at CAU. 2. Please do not use your Student Visa (D-2) to travel to Korea before the semester starts and go back to your home country (or to a third country), since the Student Visa (D-2) is for single-entry. If you want to come earlier and travel with your Student Visa (D-2), you cannot leave Korea until you create your RC(Registration Card). 3. You should come to CAU using a Student Visa, not a Tourist Visa. You cannot change your Tourist Visa to a Student Visa (D-2) in Korea. 4. After arrival, students must create a RC(Registration Card). The RC is a legal permit, which allows students to live in Korea for their entire study period, as well as exit and enter the country freely. Students wishing to leave the country after arrival must book their RC appointment at the Immigration Office in advance of leaving the country so that they can gain re-entry permission. For your reference, the RC is created after the semester begins. 5. Students should leave Korea within 30 days of the semester-end date.									
Arrival Date	* Arrival dates may be subject to change due to the COVID-19 and dorm policies. <table><tr><th>Semester</th><th>Estimated Period</th><th>Arrival Date</th></tr><tr><td>Spring 2022</td><td>March 1st ~ June 20th</td><td>TBD, dates expected to be in mid to late February</td></tr><tr><td>Fall 2022</td><td>September 1st ~ December 21st</td><td>TBD, dates expected to be in mid to late August</td></tr></table> Students who arrive earlier than the official move-in date of the on-campus dormitory will need to arrange their own accommodations until they can move-in. We will inform you of the exact move-in dates after you are accepted, via notices and emails.	Semester	Estimated Period	Arrival Date	Spring 2022	March 1 st ~ June 20 th	TBD, dates expected to be in mid to late February	Fall 2022	September 1 st ~ December 21 st	TBD, dates expected to be in mid to late August
Semester	Estimated Period	Arrival Date								
Spring 2022	March 1 st ~ June 20 th	TBD, dates expected to be in mid to late February								
Fall 2022	September 1 st ~ December 21 st	TBD, dates expected to be in mid to late August								
Dormitory Application	All students who wish to live in the dormitory should apply through the online application page. We will send a link for the dormitory application to all students. The online application link will be sent in the middle of December. It is a first come, first serve basis. Make sure that you do not miss the application period and time since the dormitory application is very competitive. If a student wants to cancel their application for the dormitory, they need to give a notice at least three weeks before the beginning of the semester by emailing inbound@cau.ac.kr. If a student cancels their dormitory application after this time period, they may still need to pay the dormitory fee (depending on the dormitory's refund policy). A TB (tuberculosis) Test result in English, taken within 2 weeks before a student's move-in date to the dormitory is also required. The test should include your name, hospital/clinic name, date of the test, and test results in English (if this is not possible, an English translation should be provided). The test can be conducted in the form of a skin test, blood test, or X-ray. Please bring the original test result to your dormitory move-in.									
Off-Campus Housing	If a student wishes to live off-campus, they are required to find and obtain an accommodation themselves before coming to Korea. It is the sole responsibility of the student to communicate with the landlord. For your reference, we provide some off-campus housing information as below: <table><tr><th>Company Name</th><th>Link</th></tr><tr><td>Ziptoss (집토스)</td><td>https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)</td></tr><tr><td>Nestpick (네스트픽)</td><td>https://www.nestpick.com/seoul/ (English)</td></tr></table> * CAU is not affiliated with the above companies, and we do not guarantee anything about those residences.	Company Name	Link	Ziptoss (집토스)	https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)	Nestpick (네스트픽)	https://www.nestpick.com/seoul/ (English)			
Company Name	Link									
Ziptoss (집토스)	https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)									
Nestpick (네스트픽)	https://www.nestpick.com/seoul/ (English)									

	* To find more information about off-campus housing check out this blog post: https://cauexchange.blog/2019/03/29/off-campus-living-101-tips/
Tuition and Dormitory Payment	Fee paying students must pay the tuition in full to CAU by the second week of the semester. The dormitory fee must be paid in full during the first month of the semester. The exact deadlines will be released at a later date and students will be informed by email. Students should contact their home bank and make arrangements in advance for transfers or withdraw the necessary amount needed to complete their payment on time. Late payments are unacceptable.
Courses Offered in English	Please refer to the link below - a list of courses offered in English (from Spring 2021 to Fall 2021). https://drive.google.com/file/d/1mCLjLnyiXF1ZxPlwbkulual-rx38Tr9a/view?usp=sharing *Please note this is only to be used as a reference. The final official list of courses will be available through the online course registration system (portal system) approximately 1 month before the beginning of lectures.
Course Registration Restrictions	Students may take courses from different departments and colleges with certain restrictions. The following are the restrictions students should be aware of regarding course enrollment: 1. During the first course registration period, all other majors CANNOT enroll in business courses and art courses. Business majors can enroll in courses all majors, except art courses. This is due to the high competition in the business department. 2. Only art majors can enroll in art courses during all three course registration periods. 3. Exchange students who would like to take courses in the School of Architecture and Building Science (College of Engineering): 1) Should be majoring in the similar major in their home universities 2) Should have taken the prerequisite courses if required by CAU 3) Their home university has to be accredited for Architecture / Architectural Engineering. * If you enroll into courses incorrectly, you will be notified by email within 1-2 business days.
National Health Insurance Service	According to a change in national policy, all international students are subject to a mandatory subscription to the National Health Insurance Service (NHIS), which is operated by the Korean government. This means that students will be automatically subscribed to the NHIS, even if they do not apply, starting from the date of their entry into Korea. A bill will be sent to their Korean address after their Registration Card is made. This address would be the one they use when applying for their Registration Card. Students with NHIS will have the same benefits as Korean citizens, including dental and oriental medical treatment, health checkups, etc. There will be restrictions on health insurance benefits, visa extension, etc., if the fee is unpaid. In other words, students will not be able to extend their study period at CAU. Since the fee is relatively high (approximately 40 USD per month), students can choose to obtain other private insurance plans in their home countries before coming to Korea. However, this would mean they would be deliberately choosing to ignore Korea's national policy, and they will face the disadvantages mentioned above. For all inquiries, students should visit the NHIS website, or contact the NHIS Customer Service (1577-1000, dial 7 for informational in foreign languages) or NHIS Foreign Language Consultation (033-811-2000) after arriving in Korea. *All exchange/visiting students are responsible for National Health Insurance Service payment for themselves. The OIA will not be able to financially support any student in case of accidents or injuries.

Chung-Ang University USEFUL Information

Contact person	* Staff at Office of International Affairs, Chung-Ang University					
	Prof.	Hyungil Kwon	Dean of International Affairs			
	Mr.	J. B. Shin	Director			
	Mr.	Ainsworth Lee	Coordinator, International Admission for Graduate School			
	Mr.	Hyun-Jun Kim	Coordinator, International Students Program			
	Mr.	Yong-hwa Jang	Coordinator, International Admission for Undergraduate Program			
	Ms.	Dong Young Lee	Coordinator for Outbound Exchange Program / MOU & Partnership(Africa, Europe, Mainland China, Hong Kong, Macau, Taiwan)			
	Ms.	Jihyun Kwon	Coordinator, International Admission for Undergraduate Program			
	Ms.	Jain Rhee	Coordinator for Planning & General Affairs			
	Ms.	Kyoungbin Lee	Coordinator for Inbound Exchange Program / MOU & Partnership(North & South America, Oceania, Asia)			
	Ms.	Mee Hyang Kim	Assistant Coordinator for International Students Admission			
	Ms.	Sae-rom Hwang	Assistant Coordinator for International Students Program			
	Ms.	Jurhee Kang	Assistant Coordinator for International Students Program (Anseong Campus)			
	Ms.	Jimin Choi	Assistant Coordinator for Outbound Exchange Program			
	Ms.	Jung Hyun Ham	Assistant Coordinator for Inbound Exchange Program			
	Ms.	Hye jin Choe	Coordinator for University Innovation Support Project			
	Ms.	Udgeet Sachdev Felicitas Heiland	Student Advisor for Inbound Exchange Program			
	Ms.	Jinkyong Im	Assistant Coordinator for Graduate International Students Admission			
	Address: Office of International Affairs (Bldg.#201, Room#104), CHUNG-ANG UNIVERSITY, 84 Heukseok-ro, Dongjak-gu, Seoul, Republic of Korea (Postal Code: 06974) Phone: +82-2-820-6124/6742/6744 Fax: +82-2-813-8069 Email: inbound@cau.ac.kr (Inbound Exchange Student Matters) outbound@cau.ac.kr (Outbound Exchange Student Matters) international@cau.ac.kr (Partnership, protocol and general matters)					
	Number of Exchange Student(s) to CAU	Approximately 500 per semester (Currently sizeable reduction in consequence of COVID-19.)				
Colleges available for International exchange students	We accept exchange student(s) at the undergraduate level, and to GSIS (Graduate School of International Studies) & MBA for the graduate level. GSIS is only available to graduate level exchange students studying the following subjects at their home university; <u>business, economics or international relations.</u> MBA is only available to graduate level exchange students studying the following subjects at their home university; <u>business administration, economics.</u>					
Duration of exchange	One 'OR' two semesters					
G.P.A. Requirements	Minimum 2.0 / 4.5 for the whole semester - G.P.A. Conversion Table					
	Scale	10	4.5	4.3	4.0	100 (percentage)
	Minimum score	4.4	2.0	1.8	1.5	75
	* The table follows the commonly-used G.P.A. conversion standard. However, CAU does not have strict G.P.A. requirements. Students nominated by their home universities will be deemed qualified.					

Language Requirements	None required. However, a good knowledge of English or Korean is recommended, especially for graduate level students – must be able to take university level courses in either English or Korean. Suggested level for graduate exchange students: Equivalent to TOEFL(I BT 80 PBT 550 CBT 210), IELTS 5.5, TEPS 550.
Length of One Class	50 minutes or 75 minutes 50 min × 3 classes per week or 75 min × 2 classes per week for three (3) credit courses 50 min × 2 classes per week for two (2) credit courses
Minimum and Maximum Credits	Minimum and Maximum credits may vary for each student within the following limit: - 3-19 credits per semester (Undergraduate) All Exchange students can register for courses within their maximum and minimum limits, but should firstly consult and gain permission on the required course load from their home university's coordinator. - 3-9 credits per semester (Graduate) Graduate level students are not allowed to take any undergraduate-level courses. * Students should confirm the minimum course load they are required to take <u>with their home university</u> .
Intensive Korean Courses (Fee-paying program)	Seoul Campus: 16 Korean courses of 3 different levels are available. Anseong Campus: 2 Korean courses of 1 level is available. Both campuses provide an ideal setting for those who want to study Korean language and culture together with other academic courses. Courses are divided into 2 time slots (9:00 ~ 13:00 and 13:00~17:00). The time slot will be decided according to the level of the student. International exchange students can take these courses for a 25% discounted fee. Since it is not a regular course, it does not bear academic credits. * Students should contact CAU's Institute of Language Education for details
Estimated Cost of Living Per Semester	Housing(Dorm) \$1,300 Meals \$700 Transportation \$600 Books and Supplies \$200 Personal Expenses \$1,500 Total \$4,300
CAU Global Ambassador	The Office of International Affairs organizes a 'GLAM' buddy program (staffed by Korean student volunteers) to help international students adjust to life in Korea.
Scholarship	According to the agreement between CAU and the student's home university. * Recipients of scholarship may be requested to proactively participate in particular activities or online classes of the exchange program.
Dormitory Fee	- Seoul Campus: \$1,300 USD for one semester (estimated rate) - Anseong Campus: \$850 USD for one semester (estimated rate)
Airport Pick-up Service	Free pick up service by CAU Global Ambassadors (designated dates & times only) Flight information must be sent to the OIA within a given deadline (will be notified via email) Must arrive at the meeting point at Gate A in Incheon International Airport (ICN) no later than 4:00 p.m. for the pick-up service. * Subject to change due to the COVID-19
CKEP	CAU organizes 3 to 4 cultural activities or outings called CKEP (CAU Korea Exploration Program) throughout the semester for students to experience unique aspects of Korean Culture for free. * Subject to change due to the COVID-19
Date of Issue for Academic Transcript	Physical copies of students' transcripts will be sent via courier to the International Office at the students' home universities. For Spring semester students, their transcripts will arrive at their home university in July ~ August. For Fall semester students, their transcripts will arrive at their home university in January ~ February.

Visit <http://cauexchange.blog> or contact us via email for more information!